

**CHECK THAT THE TAPE RECORDER IS ON AND WORKING**

**Test time: 7 minutes**

*I = Interlocutor      C = Candidate*

**Part 1 (2 minutes)**

I: City & Guilds International Spoken ESOL Test, Access level. (*Give today's date.*)

***(NB This introduction only needs to be recorded before the first candidate's test begins, not for subsequent candidates.)***

*(Give candidate's name).* Test begins. Hello. My name's (*give full name*). Can you spell your family name for me please?

C: (*Spells family name.*)

I: Thank you. And where are you from?

C: (*Responds.*)

I: Thank you. Now, in the first part of the test I'm going to ask you some questions about yourself. All right? (*Choose **up to five** questions, one from each of the topic areas, as time allows. Name the topic; eg "Now, House, home and environment."*).

**Topics**

**House, home and environment**

- Where do you live?
- Can you tell me something about your neighbours?
- What kind of house do you like?
- Which is your favourite room in your home? Why?

**Free time and entertainment**

- What are you going to do next weekend?
- What kind of music do you like?
- Do you have any special hobbies or interests?
- How often do you watch TV?

**Language**

- When do you speak English?
- Can you tell me about your English class?
- When did you start to learn English?
- What English songs do you like?

**(continued)**

**Shopping**

- How often do you go shopping?
- Can you tell me about your favourite shop?
- Some people don't like shopping. What about you?
- Do you like shopping in supermarkets? Why/why not?

**Food and Drink**

- Which food is most popular in your area?
- How good at cooking are you?
- What kind of food do you like most?
- Is there any food you really dislike? Why?

C: *(Responds.)*

I: Thank you.

**Part 2 (1 minute 30 seconds)**

I: Now, Part Two. I'm going to read some situations. I want you to start or respond as necessary. First situation. (*Choose one situation from A.*)

**A**

- We're on a train. I stand on your foot. I start.  
"Oh dear. I'm so sorry".
- I'm your friend. I start.  
"Would you like to go to the cinema tonight?"
- We're friends. I start.  
"What are you going to do tomorrow?"
- You are going to work in my restaurant. I start.  
"When can you start work?"

C: (*Responds.*)

I: (*Role-play the situation with candidate - approximately two turns each.*)

I: Second situation. (*Choose one situation from B.*)

**B**

- Your bag's really heavy. Ask me to help you. You start.
- You're in a restaurant. You want some more water. Ask the waiter. You start.
- I give you an expensive gift for your birthday. What do you say? You start.
- I'm your English teacher. You don't understand the word 'shoulder'. Ask me. You start.

C: (*Initiates.*)

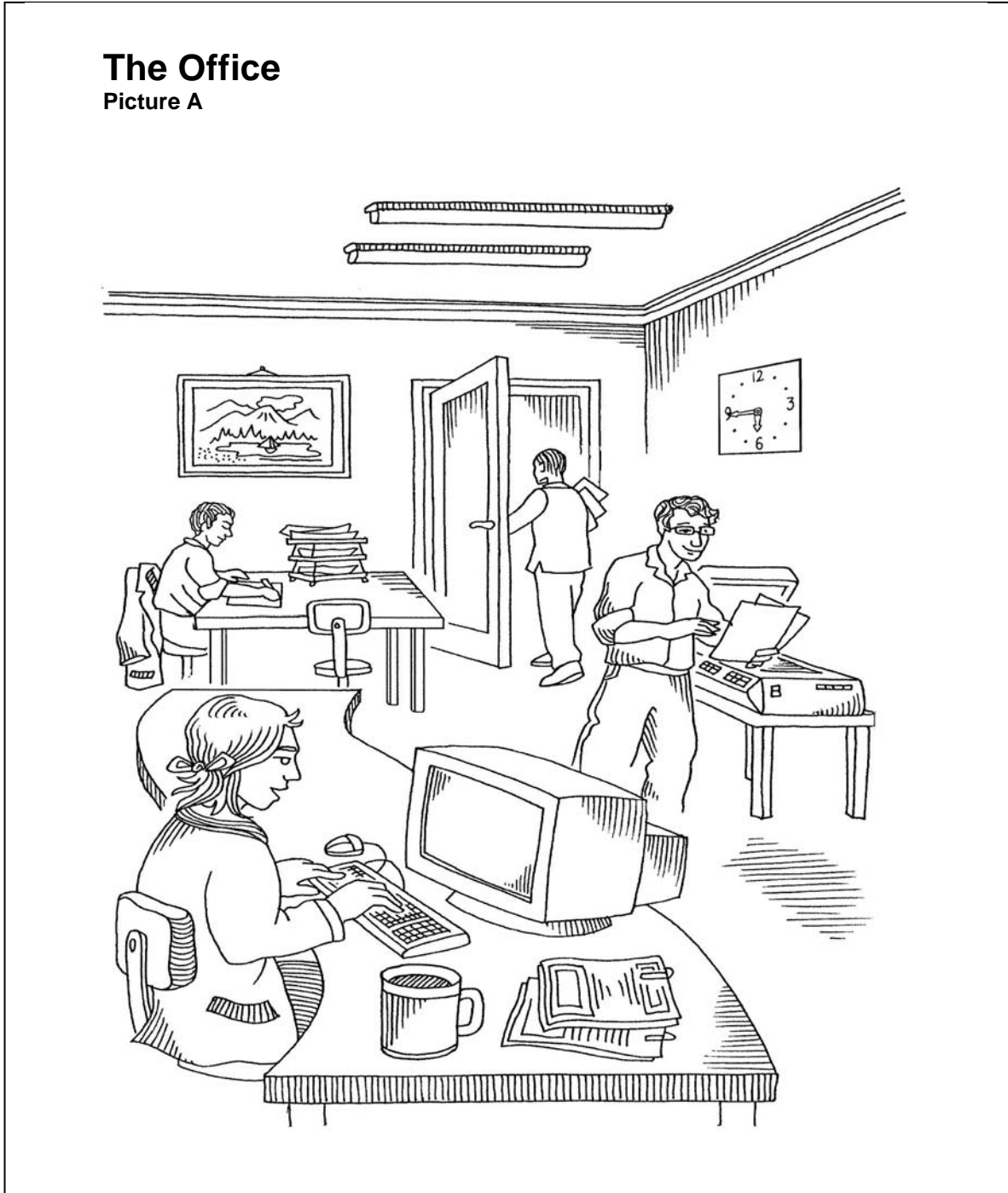
I: (*Role-play situation with candidate - approximately two turns each.*)

I: (*Role-play a third situation from A or B if time allows.*)

I: Thank you.

**Part 3 (1 minute 30 seconds)**

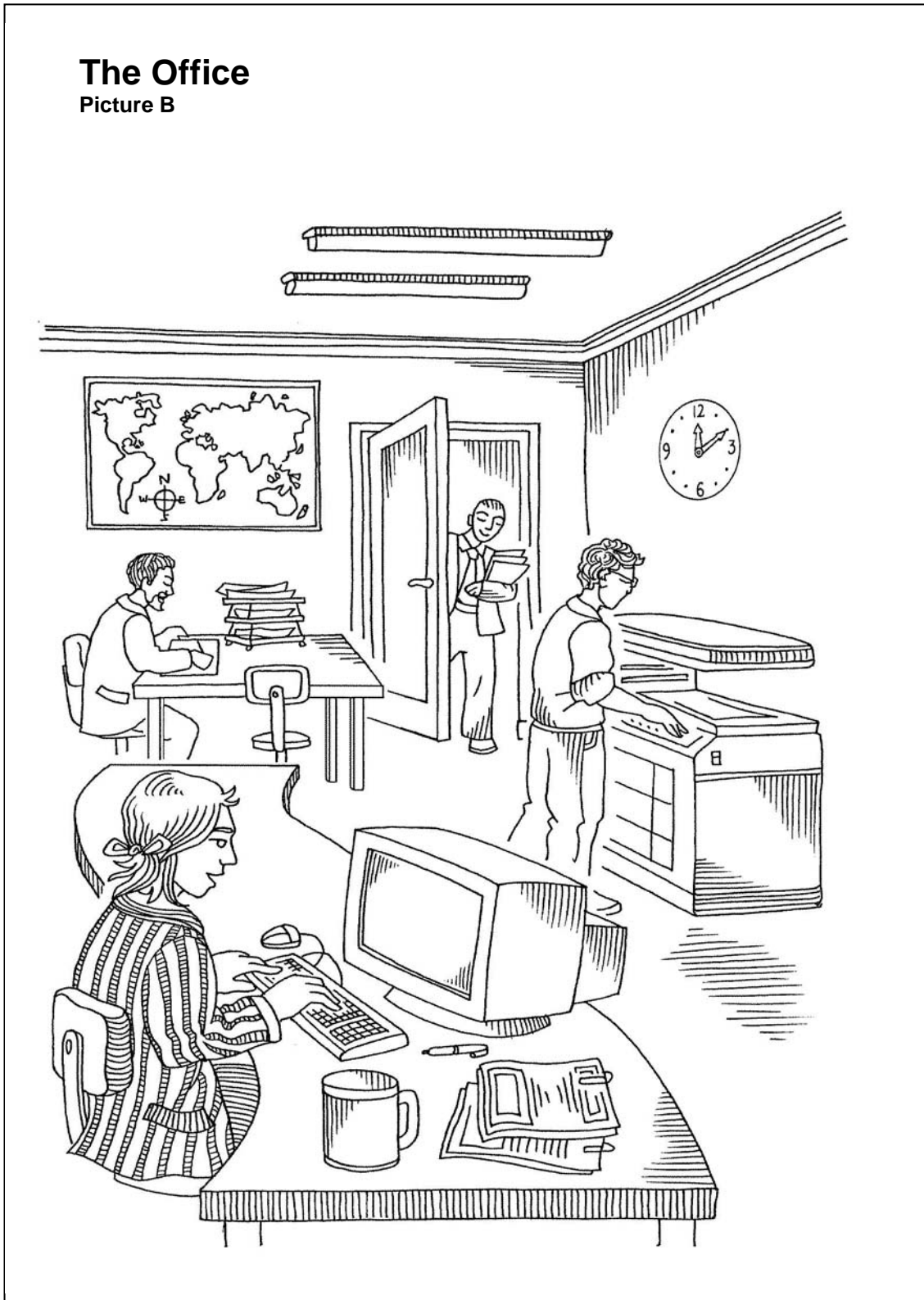
I: Now, Part Three. Here's a picture of an office (*Hand over candidate's copy of picture B.*) I also have a picture of an office. Some things are different. You and I must find the differences. All right? I start.



I: Thank you. (*Retrieve candidate's copy of picture.*)

# The Office

Picture B



**Part 4 (2 minutes)**

I: In Part Four of the test you are going to talk on your own for about a minute. Your topic is *(choose topic for candidate)*.

**Topics**

**A** A journey you remember.

**B** How to keep fit.

**C** Your home town.

I: First, think about it for thirty seconds and make some notes if you want. *(Hand over piece of paper and pen/pencil.)* So your topic is *(repeat topic)*. All right? *(Withdraw eye contact for thirty seconds. Leave tape running.)*

I: Ready? Please start.

C: *(Talks for about a minute.)*

I: *(Choose follow-up questions if time allows.)*

**Follow-up questions**

**A journey to remember.**

- What kinds of places do you like visiting?
- What important things do you take with you on a long journey?
- Do you prefer travelling alone or with other people? Why?

**How to keep fit.**

- What kind of food isn't very healthy?
- How much exercise do you take?
- Do you belong to any sports clubs?

**Your home town.**

- Do many tourists visit your town?
- Which part of the town do you live in?
- What is the countryside like around your town?

I: Thank you. That's the end of the test. *(Give candidate's name)*. End of test.

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Candidate's Task Sheet for Part Three (Candidate's copy)

# The Office

Picture B

